

Requirement Specs for Singapore Open and National Schools Track & Field Championships 2020
28 and 29 April 2020, Singapore National Stadium

Key Equipment and Manpower

1. 4 x HD Cameras (for the past 2 editions, we've used wireless cameras)
2. 1 set x Video Mixer/Switcher
3. 2 sets x small TV Screen/Monitors (1 for Announcers and 1 for Producer)
4. 1 x DJ Controller (2- or 4-channel)
5. 1 set x Communications Set for Video Director and Cameramen, Crew
6. 1 x Video Director
7. 4 x Cameramen
8. 1 x Producer/Showcaller (as mentioned, the vendor might have someone in mind)
9. 2 x Announcers (1 announcer for Day 1; 2 announcers for Day 2)
10. 1 x Sound Engineer
11. 1 x Music Director
12. 2 x Floor Managers/Runners
13. Necessary cables, connectors, adaptors, convertors, setup/tear-down crew, etc.

Content/Graphics

14. 1 x Event Logo Loop gfx
15. 1 x Sponsor Logos gfx (optional)
16. 1 x Victory Ceremony gfx
17. Event bumpers gfx (corresponding to events in Competition Schedule attached)
18. 1 x Fan Cam gfx e.g. 'Dab Cam' (tbc)

Job Description

19. Set up, cabling connecting all equipment and stadium points, extension power cables, operators, stand by engineers, floor managers, crew and all logistics
20. Operating all Equipment used/procured for the event
21. Following a Daily Rundown/ Runsheet
22. Making all Announcements at appropriate times
23. Playing of music during lull periods
24. Playing of Cams / Games with spectators during breaks
25. Playing of music and videos at correct times
26. Using Stadium's LED video board to engage the audience especially through the use of the cameras with crowd shots, fan cams, etc.
27. All other duties necessary to achieve a smooth Sports Presentation operations

Additional

- Supplier to pay for COMPASS Licence (\$525 x 2 days x 7% GST) = \$1123.50
- Supplier to provide ALL Graphics and Event Recordings to Singapore Athletics (SA). Portable HDD to be provided by SA.

Note: * no need for computer with multi-video playback software (supplier to provide HDMI cable/convertor)